

Lord of Life Lutheran Church Music Director Job Description

Reports to: Senior Pastor

Directly Supervises: Choir Accompanist, Keyboardist, Joy & Celebration Band Director, Wind Ensemble Director, Special Music Volunteers

Job Summary: The position will seek to glorify God by enriching the congregation's worship experience through a variety of music. The Music Director is responsible for providing leadership to the Lord of Life Choir, other Lord of Life music ensembles, the Joy & Celebration Band and other special musical guests and offerings. The Music Director will encourage and support excellence in music by encouraging growth in faith and creating space for creative fellowship.

Essential Functions:

- Meet with pastor(s) and worship planning team to discuss seasonal music themes, plans and any special events that may benefit from the music ministry team.
- Plan and oversee execution of all musical contributions to worship services and special events as requested by the pastor(s).
- Represent the music ministry during worship planning and monthly leader meetings.
- Plan and direct the Lord of Life choir in their weekly rehearsals in order to be prepared for their worship participation being responsible for the choir's sound and delivery.
 - Select music that fits with the choir's abilities and oversee the music library
 - Include instrumentalists and special guests periodically to enhance the choir
- Serve as coordinator/advocate/facilitator of all musical events and musicians of the church.
- Assist in the hiring and management of music staff and volunteers.
- Facilitate and lead seasonal meetings with the music ministry staff and leads.
- Facilitate regular communication with music ministry staff, leaders and volunteers in regards to special requests, unplanned changes or events that may benefit from music ministry.
- In collaboration with the music ministry staff & leads, develop and manage the music ministry budget to include:
 - Distribution of budget
 - Aiding in license fee, subscriptions, etc.
 - Setting budget priorities as the need arises
 - Approve all supply orders and purchases requested by music ministry staff & leads
 - Facilitate the purchase/repair/replacement of music & musical equipment
- Collaborate with the Senior Pastor in facilitating & maintaining the job descriptions, evaluations and management of the music ministry staff & leaders:
 - Choir Accompanist, Keyboardist, Joy & Celebration Band Director, Wind Ensemble Director, Special Music Leaders & Volunteers
- Regularly attend the various worship services to assess current status of the music program/staff to determine if adjustments need to be made.